September 21, 2015 7:00 P.M.
JONES COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING
JONES COUNTY OFFICE COMPLEX – COMMISSIONERS' ROOM
MINUTES

COMMISSIONERS PRESENT:

OFFICIALS PRESENT:

Sondra Ipock-Riggs, Chairperson Joseph Wiggins, Vice-Chairman Frank Emory, Commissioner Zack Koonce, Commissioner Michael Haddock, Commissioner Franky J. Howard, County Manager Angelica Hall, Clerk

The Chairperson called the meeting to order. Commissioner Frank Emory gave the invocation. **MOTION** was made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the agenda be **APPROVED** as presented.

PUBLIC COMMENT PERIOD:

The Following comments were all made in reference to a proposed solar farm along Mallard Cove Landing and Trent Farms Road;

Tom Norville

- Feels it will have a negative impact on real estate as far as home depreciation due to the farm being in the area
- Health concerns
- Eyesore to the public
- Less Tax revenue due to the solar farm
- Total of 19 homes affected including River Tide
- Request the Board not allow project to proceed

Walter Castle

- Lives across the street from proposed project
- Concerned about value loss and eyesore
- Value of property will be reduced
- Issue with excess run off due to the solar panels not allowing water to be absorbed by the ground

James Viper

- Lives 1/2 miles from proposed solar farm
- Land is for residential or agricultural use only not for industrial use
- Will be a visible eyesore
- Will be commercial vehicles on roads that were only made for residential vehicles

- Takes up 70 acres of farm land
- Solar panels will not allow for ran run off
- There is a 4' culvert that already floods
- Will not mow the grass but use herbicides to kill the grass and weeds
- One house is surrounded on all corners by the solar farm
- Lease and name on the land not the same

Ruby Scheer

- No advance notice was given
- Land is going to suffer
- No one will buy homes in the area

Toni Ritenburg

- Can see solar panels outside her window
- Health Issues
- National Institute of Health Research papers published on Electromagnetic Fields/Solar Farms
- Magnetic field dangerous with long term exposure
- Causes birth defects, tumors, cancer
- All cells in the body are affected by magnetic fields

Jeff Ray

- Lives adjacent to the lot
- Asked Board to drive through the neighborhood and then see how you would feel if it was your neighborhood
- Should have had advance notification

Andy Guy

- Not only going to affect this area but the surrounding areas such as River Bend in New Bern and homes in Pollocksville as far as home value
- Concerned about property value declining

Ruby Scheer

• How much income is the county and the family receiving from this deal?

Harry Jacobs

- Water coming across the road when there is more than a foot of rain
- Has any water test been done on how it will affect the well water?

Judy Bray

• Has anything been done to test the run off?

Gene Norville

- Invites the Board to come out and see for themselves
- Concerned about the washout into the river from the ditches

Linda Maggiolo

- Can see from front porch
- Request the Board slow down and look into this
- 40 families in River Tide I and II will be affected
- Ask for a peaceful solution

Tina Metts

- Proposed another meeting to have time to gather more information
- Drainage issues and has spent \$10,000 to fix twice
- Has contacted DOT about the problem
- Wants to leave and will sell house now, request family buy her out

Dwayne Groves

• Has there been any contact with the military about how this will affect the flight path of the planes?

1. PUBLIC HEARING: 2011 CDBG CATALYST PROJECT CLOSE-OUT, CLOSE-OUT DOCUMENT: LANGUAGE ACCESS PLAN

MOTION made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the session go into public hearing to close out the 2011 CDBG Catalyst project.

No comments from the public.

Mr. David Harris the project manager spoke. Mr. Harris stated that the project was completed under budget.

MOTION made by Commissioner Zack Koonce, seconded by Commissioner Frank Emory and unanimously carried **THAT** the session go out of public hearing session and go back into regular meeting session.

MOTION made by Commissioner Zack Koonce, seconded by Commissioner Frank Emory and unanimously carried **THAT** all close out documents including the Lanquage Access Plan be approved. A copy of this Language Access Plan is marked **EXHIBIT A** and is hereby incorporated and made a part of the minutes.

2. PUBLIC HEARING: ROAP APPLICATION

MOTION made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the sessions go into public hearing.

No comments from public.

MOTION made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** to approve the application for ROAP funding. A copy of the ROAP application is marked **EXHIBIT B** and is hereby incorporated and made a part of the minutes.

MOTION made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the session go out of public hearing session and go back into regular meeting session.

3. SOLAR PROJECT- REQUEST FOR COMMENTS

Mr. Franky Howard presented the Board with information pertaining to the solar project near the Craven County line between Trent Farms Road and Mallard Cove Landing Road. Mr. Howard stated to the Board that he had been receiving calls from concerned citizens in that area and how the project would have a negative effect on their property value as well as other concerns. Mr. Howard would like to submit and share these concerns from Jones County. **MOTION** made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** Mr. Howard be allowed to submit and share concerns from Jones County to the Region P Clearinghouse.

4. TAX EXEMPTION REQUEST- POLLOCKSVILLE VFD

Mr. Franky Howard presented the Board with a Tax Exemption request from the Pollocksville VFD on property they recently acquired. **Motion** made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the request for Tax Exemption be approved for the Pollocksville VFD.

5. HOLIDAY SCHEDULE 2015-2016

MOTION made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the 2015-2016 Holiday Schedule be approved as presented. A copy of the 2015-2016 Holiday schedule is marked **EXHIBIT** C and is hereby incorporated and made a part of the minutes.

6. CASWELL CENTER- OPERATION SANTA CLAUSE

MOTION made by Commissioner Zack Koonce, seconded by Commissioner Frank Emory and unanimously carried **THAT** \$75.00 will be provided to the Caswell Center for Operation Santa to support the one resident from Jones County.

7. SURPLUS LIST

MOTION made by Commissioner Zack Koonce, seconded by Commissioner Frank Emory once and unanimously carried **THAT** the surplus list to include: a Ford F150, former maintenance truck, a Ford Aerostar Van, former Senior Center van, a Caterpillar Generator, and a Trencher be approved as presented.

8. CAPITAL REQUEST- WATER DEPARMENT GENERATORS

Mr. Franky Howard presented the Board with a Capital request to purchase back-up generators for Well5, Well 1, Well 2 and at the Maintenance/Water Field Office. He estimates the total installation to cost \$50,000. **MOTION** made by Commissioner Mike Haddock, seconded by Commissioner Zack Koonce and unanimously carried **THAT** to purchase and install the generators and trailer from Federal Surplus at a cost of \$4750 each for the 60KW and \$3550 for the \$30 KW, and \$1000 for the trailer only after they have been checked to be in good working condition.

9. JAIL MEALS

MOTION made by Commissioner Mike Haddock, seconded by Commissioner Zack Koonce and unanimously carried **THAT** to continue to use Subway of Trenton and sign a three year contract to continue provided meals to the Jail. A copy of the agreement is marked **EXHIBIT D** and is hereby incorporated and made a part of the minutes.

10. PAY REQUEST- DOT WATERLINE RELOCATION

MOTION made by Commissioner Frank Emory, seconded by Commissioner Mike Haddock and unanimously carried **THAT** that the pay request for the Jones County Water line relocation project as part of the Hwy 17 construction be approved as presented. A copy of the pay request is marked **EXHIBIT E** and is hereby incorporated and made a part of the minutes.

11. ACT MEMBERSHIP

MOTION made by Commissioner Frank Emory, seconded by Commissioner Zack Koonce and unanimously carried **THAT** the membership for ACT, Allies for Cherry Point's Tomorrow be renewed. The membership request form is marked **EXHIBIT F** and is hereby incorporated and made a part of the minutes.

12. BACKGROUND CHECKS-DCI

Mr. Franky Howard requested the Board approve a request that would continue to allow the Sheriff's Office to conduct the background checks for Jones County Human Resources. **MOTION** made by Commissioner Zack Koonce, seconded by Commissioner Frank Emory and unanimously carried **THAT** to approve and request the Jones County Sheriff's Office continue to conduct background checks for Jones County Human Resources.

13. GOLDEN LEAF GRANT

Mr. Franky Howard presented the Board with information about the upcoming Golden Leaf Grants available for Jones County. This is informational only no action needed by the Board.

14. USDA WATER TREATMENT PLANT- UPDATE ON APPLICATION PROCESS

Mr. Franky Howard provided the Board with an update on the status of the USDA request for funds for the Jones County Water Department. This is informational only no action needed by the Board.

15. COMMISSIONER APPOINTMENTS & RECOGNITIONS

Mr. Franky Howard recognized the following Commissioner Appointment to State-wide Boards

Commissioner Koonce was appointed Chair of the Justice and Public Safety steering committee to the NCACC Board of Directors.

Commissioner Emory was appointed by the Governor to the newly created State Board of Proprietary Schools.

16. COASTAL WOMEN'S SHELTER FUNDRAISER

Mr. Franky Howard presented the Board with information on the Coastal Women's shelter dinner fundraiser. This is informational only no action needed by the Board.

17. LAST FLIGHT OF PEDRO

Mr. Franky Howard presented the Board with information and an invitation to the "Last Flight of Pedro". This is informational only no action needed by the Board.

18. CDBG- MONTHLY REPORTS

Mr. Howard presented the Board with the Monthly CDBG reports. This is informational only no action needed by the Board. The report is marked **EXHIBIT G** and is hereby incorporated and made a part of the minutes.

COUNTY MANAGER'S REPORT

No report

COMMISSIONER'S REPORTS

Chairperson Sondra Ipock-Riggs states that the roads at Garnett Heights and White Oak River road are not safe to the overgrowth of the bushes.

Commissioner Frank Emory requested the flag at the courthouse be replaced. Also, Mr. Emory wanted to thank Harry Brown and request to meet with him for discussion of use for the Golden Leaf grant.

Commissioner Zack Koonce presented information about the upcoming Beauty and the Beast Pageant.

PUBLIC COMMENT

No public comments

MOTION made by Commissioner Joe Wiggins, seconded by Commissioner Zack Koonce, and unanimously carried **THAT** the meeting be **ADJOURNED** at 9:30 pm.

Sondra Ipock-Riggs	Angelica Hall
Chairperson	Clerk to the Board

Language Access Plan

Providing Meaningful Communication with Persons with Limited English Proficiency
County of Jones
September 21, 2015 - September 21, 2018

The purpose of this Policy and Plan is to ensure compliance with Title VI of the Civil Rights Act of 1964, and other applicable federal and state laws and their implementing regulations with respect to persons with limited English proficiency (LEP). Title VI of the Civil Rights Act of 1964 prohibits discrimination based on the ground of race, color or national origin by any entity receiving federal financial assistance. Administrative methods or procedures, which have the effect of subjecting individuals to discrimination or defeating the objectives of these regulations, are prohibited.

POLICY:

In order to avoid discrimination on the grounds of national origin, all programs or activities administered by the County of Jones will take reasonable steps to ensure that persons with Limited English Proficiency (LEP) have meaningful access and an equal opportunity to participate in benefits and services for which such persons qualify. This Policy defines the responsibilities the agency has to ensure LEP individuals can communicate effectively.

DEFINITIONS:

Limited English Proficient (LEP) individual — Any prospective, potential, or actual recipient of benefits or services from the agency who cannot speak, read, write or understand the English language at a level that permits them to interact effectively with health care providers and social service agencies.

Vital Documents – These forms include, but are not limited to, applications, consent forms, all compliance plans, bid documents, fair housing information, citizen participation plans, letters containing important information regarding participation in a program; notices pertaining to the reduction, denial, or termination of services or benefits, the right to appeal such actions, or that require a response from beneficiary notices advising LEP persons of the availability of free language assistance, and other outreach materials.

Title VI Compliance Officer: The person or persons responsible for administering compliance with the Title VI LEP policies.

Substantial number of LEP: 5% or 1,000 people, whichever is smaller, are potential applicants or recipients of the agency and speak a primary language other than English and have limited English proficiency.

PROCEDURES:

1. IDENTIFYING LEP PERSONS AND THEIR LANGUAGE

The County of Jones will promptly identify the language and communication needs of the LEP person. Staff will use a language identification card (or "I speak cards," provided by State CDBG Program (SP) and LEP posters to determine the language. In addition, when records are kept of past interactions with individuals or family members, the language used to communicate with the LEP person will be included as part of the record.

2. OBTAINING A QUALIFIED INTEPRETER

List the current name, office telephone number, office address and email address of the Title VI compliance officers: Franky Howard, County Manager, P. O. Box 340, Trenton, NC 28585 Phone: 252-448-7571 Email: fhoward@jonescountync.gov

Check all methods that wi	ll be used to	obtain a q	ualified interpreter:

	\Box	Maintaining	an accurate	and current	t list showi	ing the	language,	phone	number	and h	nours	of availa	ıbility
C	of t	oilingual staff	(provide th	e list):									•

[X] Contacting the appropriate bilingual staff member to interpret, in the event that an interpreter is needed, if
an employee who speaks the needed language is available and is qualified to interpret;
Obtaining an outside interpreter if a bilingual staff or staff interpreter is not available or does not speak
the needed language.
(Identify the agency(s) name(s) with whom you have contracted or made arrangements)
Have/has agreed to provide qualified interpreter services. The agency's (or agencies') telephone number(s)
is/are (insert number (s)), and the hours of availability are (insert hours).
Other (describe):

All staff will be provided notice of this policy and procedure, and staff that may have direct contact with LEP individuals will be trained in effective communication techniques, including the effective use of an interpreter.

Some LEP persons may prefer or request to use a family member or friend as an interpreter. However, family members or friends of the LEP person will not be used as interpreters unless specifically requested by that individual and <u>after</u> the LEP person has understood that an offer of an interpreter at no charge to the person has been made by the facility. Such an offer and the response will be documented in the person's file. If the LEP person chooses to use a family member or friend as an interpreter, issues of competency of interpretation, confidentiality, privacy, and conflict of interest should be considered. If the family member or friend is not competent or appropriate for any of these reasons, competent interpreter services will be provided to the LEP person. Children and other residents will <u>not</u> be used to interpret, in order to ensure confidentiality of information and accurate communication.

3. PROVIDING WRITTEN TRANSLATIONS

- i. The County of Jones will set benchmarks for translation of vital documents into additional languages. (please ensure to keep records of those documents that apply to your agency)
- ii. When translation of vital documents is needed, the County of Jones will submit documents for translation into frequently-encountered languages.
- iii. Facilities will provide translation of other written materials, if needed, as well as written notice of the availability of translation, free of charge, for LEP individuals.

4. PROVIDING NOTICE TO LEP PERSONS

The County of Jones will inform LEP persons of the availability of language assistance, free of charge, by providing written notice in languages LEP persons will understand. Example: The notification will include, in the primary language of the applicant/recipient, the following language: IMPORTANT: IF YOU NEED HELP IN READING THIS, ASK THE AGENCY FOR AN INTERPRETER TO HELP. AN INTERPRETER IS AVAILABLE FREE OF CHARGE.

All interpreters, translators and other aids needed to comply with this policy shall be provided without cost to the person being served, and individuals and their families will be informed of the availability of such assistance free of charge.

At a minimum, notices and signs will be posted and provided in intake areas and other points of entry, including but not limited to the main lobbies, waiting rooms, etc.

Lobby of Jones County Government Complex, 418 NC Highway 58 North, Trenton, NC 28585 Notification will also be provided through one or more of the following: outreach documents, telephone voice mail menus, local newspapers, radio and television stations, and/or community-based organizations Local newspapers

5. MONITORING LANGUAGE NEEDS AND IMPLEMENTATION

On an ongoing basis, The County of Jones will assess changes in demographics, types of services or other needs that may require reevaluation of this policy and its procedures. In addition, The County of Jones

regularly assess the efficacy of these procedures, including but not limited to mechanisms for securing interpreter services, complaints filed by LEP persons, feedback from residents and community organizations, etc.

I. Compliance Procedures, Reporting and Monitoring

- A. Reporting: The County of Jones will complete an annual compliance report and send this report to SP.
- B. Monitoring: The County of Jones will complete a self-monitoring report on a quarterly basis, using a standardized reporting system proposed by the local government. These reports will be maintained and stored by the Title VI Compliance Officer and will be provided to the SP upon request. The County of Jones will cooperate, when requested, with special review by the SP.

II. Applicant/Recipient Complaints of Discriminatory Treatment

- A. Complaints: The County of Jones will provide assistance to LEP individuals who do not speak or write in English if they indicate that they would like to file a complaint. A complaint will be filed in writing, contain the name and address of the person filing it or his/her designee and briefly describe the alleged violation of this policy. The form can be found at http://www.nccommerce.com/cd/community-investment/forms-resources/compliance-plans-and-templates.
 - The County of Jones will maintain records of any complaints filed, the date of filing, actions taken and resolution. The County of Jones will notify the appropriate section within SP of complaints filed, the date of filing, actions taken and resolution. This information will be provided within 30 days of resolution.
- B. Resolution of Matter: If the matter cannot be resolved by informal means, the individual will be informed of his or her right to appeal further to SP. This notice will be provided in the primary language of the individual with Limited English Proficiency. The SP Compliance Office will conduct an investigation of the allegations of the complaint. The investigation will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to the complaint. The investigation will not exceed 30 days, absent a 15-day extension for extenuating circumstances. If the investigation indicates a failure to comply with the Act, the County of Jones, SP Director or his/her designee will so inform the recipient and the matter will be resolved by informal means whenever possible within 60 days.

If the matter cannot be resolved by informal means, then the individual will be informed of his or her right to appeal further to the Department of Justice. This notice will be provided in the primary language of the individual with Limited English Proficiency. If not resolved by SP, then complaint will be forwarded to Department of Justice (DOJ) and the Department of Housing and Urban Development (HUD) Field Office.

This Plan is not grant specific and applies to all CDBG Grants. This Plan shall become effective upon adoption and shall apply for a period of three years thereafter.

Adopted this 21st day of September, 2015 b	y the Jones County Board of Commissioners
Sondra Ipock-Riggs Name of Chairperson of Board of Commissioners	
Signature of Chairperson of Board of Commissioners	
September 21, 2015 Date	

Exhibit B

Application for Transportation Operating Assistance

FY2016 Rural Operating Assistance Program Funds

Name of Applicant (County)	Jones County
County Manager	Franky Howard
County Manager's Email Address	fhoward@jonescountync.gov
County Finance Officer	Brenda Reece
CFO's Email Address	breece@jonescountync.gov
CFO's Phone Number	252-448-5111
Person Completing this Application	Brenda Reece
Person's Job Title	Finance Officer
Person's Email Address	breece@jonescountync.gov
Person's Phone Number	252-448-5111
Community Transportation System	CARTS
Name of Transit Contact Person	Kelly Walker
Transit Contact Person's Email Address	kwalker@cravencountync.gov
Application Completed by:	renda Rece Date: 9/12/15 Signature
I certify that the content of this the ROAP Program, and	application is complete and accurately describes the county's administration o the use of the ROAP funds in accordance with applicable state guidelines.
County Manager:	Date:
County Finance Officer:	Date: Signature

Application Instructions

County officials should read the ROAP Program State Management Plan which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the gray rectangle and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-PTD Mobility Development Specialist assigned to the area served by the transit system.

FY2016 ROAP Program Schedule

Pre-Deadline Disbursement (25%) **Application Deadline**Final Disbursement (75%)

TBA – Waiting on Final State Budget October 19, 2015 After November 6, 2015

The 25% disbursement must be returned to the state if a ROAP application is not received by the application deadline. The Final Disbursement will occur only after review and approval of this ROAP application.

County's Management of ROAP Funds

All counties are eligible to receive Rural Operating Assistance Program (ROAP) funding from the State of North Carolina. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process.
- ROAP funds are expended on eligible activities only.
- Supporting documentation of expenditures is maintained.
- Service recipients meet eligibility requirements and their eligibility is documented.
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance.
- An accounting of trips and expenditures is provided in a semi-annual report to NCDOT.
- ROAP funds received and expended are included in the local annual audit.

Transportation Needs and Public Involvement in Funding Decisions	Yes	No
A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the community transit system, to recommend how the ROAP funds should be suballocated?		X
B. Were outreach efforts conducted to inform agencies about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided how to sub-allocate the ROAP funds?	X	
C. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?	X	
Financial Management of ROAP Funds	Yes	No
D. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?		X
E. If yes, does the county have a written agreement with these agencies that addresses the proper use, return and accountability of these funds? (<i>Include a sample agreement with application</i>)		
F. Do any of the organizations or departments receiving ROAP funds plan to use private transit contractors to provide the ROAP funded trips? (Their procurement practices will need to meet all federal and state requirements for procurement of professional services.)	х	
G. Are ROAP funds being deposited in an interest bearing account?	х	
H. Does the county provide any local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?		х
I. Is supporting documentation maintained for all ROAP grant financial transactions for five years? IMPORTANT: Yes is the only correct answer.	Х	

Monitoring and Oversight Responsibilities	Yes	No
J. Does the county require the subrecipients of ROAP funds to provide progress reports and statistical data about the trips provided with ROAP funds?	X	
K. If progress reports and/or operating statistical reports are required by the county, how frequent provided to the county for evaluation? Monthly	ly are thes	e
L. Does the county require the subrecipients of ROAP funds to use the coordinated transportation services of the federally funded Community Transit System operating in the county?	x	
Accountability to North Carolina Taxpayers	Yes	No
M. Is the county prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at the specified cost?	X	

Elderly and Disabled Transportation Assistance Program

The Elderly and Disabled Transportation Assistance Program (EDTAP), originally enacted by legislation in the 1989 Session of the North Carolina General Assembly (Article 2B, 136-44.27), provides operating assistance funds for the transportation of the state's elderly and disabled citizens. This transportation assistance allows the elderly and disabled to reside for a longer period in their homes, thereby enhancing their quality of life.

Organizations or Departments Receiving EDTAP Funds	EDTAP Suballocation	Estimated One Way Trips	Avg. Cost of Trip			
CARTS	\$ 45174	3100	\$14.57			
	\$		\$			
	\$		\$			
	\$		\$			
\$ \$						
	\$		\$			
	\$		\$			
	\$		\$			
	\$		\$			
	\$		\$			
TOTAL	s 45174	3100	262			
Elderly and Disabled Transportation Assistance	And the property of the state o		10 PT			
N. What will be the purposes of the trips provided with EDTAP funds? (Check all that apply) Personal care activities, medical appointments, pharmacy pick-up, shopping, bill paying, meetings, classes, banking Job interviews, job fair attendance, job readiness activities or training, GED classes Transportation to workplace Group field trips/tours to community special events (Federal charter regulations apply to transit.) Overnight trips to out-of-county destinations (Federal charter regulations apply to transit) Human service agency appointments						
O. How will the transportation services be provided? (Check of Public Transportation System Private Provider Taxi Service Agency Staff Driver Volunteer Driver Program	all that apply)					

Elderly and Disabled Transportation Assistance Program Questions (con't)	Yes	No
P. Does the federally funded Community Transit System operating in your county receive a suballocation of EDTAP funds?	X	
Q. Will any of the subrecipients use their EDTAP sub-allocation as matching funds for any of the following programs? (Matching funds for operating assistance or purchase of service only.) 5310 — Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 — Job Access and Reverse Commute Program (JARC) 5317 — New Freedom Program		X
R. Will any of the subrecipients of EDTAP funds charge a fare for an EDTAP funded trip?		х
S. EDTAP funded trips are expected to be provided throughout the entire year. If the EDTAP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?	Х	

Employment Transportation Assistance Program

The Employment Transportation Assistance Program (EMPL) is intended to help DSS clients that transitioned off Work First or TANF in the last 12 months, Workforce Development Program participants and/or the general public to travel to work, employment training and/or other employment related destinations.

Organizations or Departments Receiving EMPL Funds	EMPL Suballocation	Estimated One Way Trips	Avg. Cost of Trip
CARTS	\$ 4807	234	\$20.54
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	. \$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
TOTAL	s 4807	234	
 T. What will be the purposes of the transportation service ∑ Job interviews, job fair attendance, job readiness activiti ∑ Transportation to workplace (Scheduled by the individu Child(ren) of working parent transported to Child Care 	es or training	•	ш арруу
U. How will the transportation services be provided? (Ch	eck all that apply)		
 ✓ Public Transportation System ✓ Private Provider ☐ Taxi Service ☐ Agency Staff Driver ☐ Volunteer Driver Program 			
V. Describe the eligibility criteria to be used in this count Qualified work first/employment participants and the locations.			

Elderly and Disabled Transportation Assistance Program Questions (con't)	Yes	No
W. Does the federally funded Community Transit System operating in your county receive a sub-allocation of EMPL funds?	X	
X. Will any of the subrecipients of EMPL funds charge a fare for an EMPL funded trip?	Х	
Y. Has the county transferred any EMPL funds to EDTAP or RGP in the last two years?	Х	
 Z. Will any of the subrecipients use their EMPL sub-allocation as matching funds for any of the following programs? (Matching funds for operating assistance or purchase of service only.) 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program 		X
AA. EMPL funded trips are expected to be provided throughout the entire year. If the EDTAP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?	х	

Rural General Public Program

The Rural General Public Program assistance funds are intended to provide transportation services for individuals from the county who do not have a human service agency or organization to pay for the trip. The county, in consultation with the Community Transportation System, must determine the RGP services to be provided with the RGP funds.

Community Transit System Receiving RGP Funds	RGP Suballocation	Estimated One Way Trips	Avg. Cos	t of Trip
CARTS	\$ 41814	2947	\$ 14	.19
TOTAL	2947			
Rural General Public Transportation Pr AB. What will be the trip purposes of the transportation se Personal care activities, medical appointments, pharmacy Job interviews, job fair attendance, job readiness activities Transportation to workplace (Scheduled by the individual Child(ren) of working parent transported to child care Group field trips/tours to community special events (Fed Overnight trips to out-of-county destinations (Federal child Human service agency appointments	ervices provided with RC pick-up, shopping, bill pa es or training, GED classes al only. No agency schedule eral charter regulations app	ying, meetings, clased trips.)	• • •	v)
AC. How will the transportation services be provided? (C) ☐ Public Transportation System ☐ Private Provider ☐ Taxi Service ☐ Volunteer Driver Program AD. Will RGP trips be provided for citizens who need transports to the provided for citizens to t	,	ve a human	,	
AD. Will RGP trips be provided for citizens who need tra service agency or organization to pay for the trip?	usportation but don't hav	ve a numan	X	

Rural General Public Program Questions (con't)	Yes	No
AE. Since the subrecipient can only use RGP funds to pay for 90% of the cost of a trip, will the Community Transit System use fare revenue to generate the local 10% match requirement for RGP funds?	X	
AF. Will RGP funded trips be coordinated on vehicles with human service agency trips?	X	
AG. Will the Community Transit System use any of their RGP sub-allocation as matching funds for any of the following programs? (Matching funds for operating assistance or purchase of service only) 5310 – Elderly Individuals and Individuals with Disabilities Program 5311 - Non-urbanized Area Formula Program 5316 – Job Access and Reverse Commute Program (JARC) 5317 – New Freedom Program		X
AH. Is any part of the county in an urbanized area according to the 2010 census?		Х
AI. RGP funded trips are expected to be provided throughout the entire year. If the RGP funds are expended in less than a year, will the county provide county funds to prevent the discontinuation of transportation trips?	х	

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CERTIFIED STATEMENT FY2016 RURAL OPERATING ASSISTANCE PROGRAM

County of **Jones**

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Public Transportation Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e. CTSP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race or gender (FTA C 4702.1A, FTA C 4704.1, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2015 to June 30, 2016 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of <u>Jones</u> North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

- The county will only use the ROAP funds to provide trips when other funding sources is not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2016 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Mobility Development Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in a semi-annual report and a final year-end report to NCDOT Public Transportation Division or its designee.
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amounts of FY2016 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly & Disabled Transportation Assistance Program (EDTAP)	45174	45174
Employment Transportation Assistance Program (EMPL)	4807	4807
Rural General Public Program (RGP)	41814	41814
TOTAL	91795	91795

Signature of County Manager/Administrator	Signature of County Finance Officer
Franky Howard	Brenda Reece
Printed Name of County Manager/Administrator	Printed Name of County Finance Officer
State of North Carolina County of Jones	County Seal Here
	1

4	FY 2015-2016 ROAP Application Submission Checklist	nission Ch	ecklist
	Applicant Name Here ————	Jones	Jones County
	ITEM	Signed & Scanned Copy to PTD	Due Date (not later than)
	Certifications		
	Certification Statement	Yes	10/19/2015
	Program Documents		
	FY2015-2016 ROAP Program Application	Yes	10/19/2015
and common and analysis of the state of the	Other Documents		
	ROAP Application Submission Checklist	Yes	10/19/2015
And the second s	All documents must be scanned separately and submitted in the Drop Box in	litted in the Dro	p Box in
	Partner Connect by the County Finance Director or the leader of the Community	e leader of the	Community
e Kelsahalel	Transportation System in your county.		
	IMPORTANT!!		
	NCDOT will not accept any ROAP documents that are mailed or emailed to our office.	nailed or emailed to	o our office.

Exhibit C



2016 Holiday Schedule

New Year's Day December 31, 2015 Thursday & Friday & January 1, 2016

Martin Luther King, Jr. Birthday January 18, 2016 Monday

Good Friday March 25, 2016 Friday

Easter Monday March 28, 2016 Monday

Memorial Day May 27, 2016 Friday & Monday

& May 30, 2016

Independence Day July 4, 2016 Monday

Labor Day September 5, 2016 Monday

Veteran's Day November 11, 2016 Friday

Thanksgiving November 24 & 25, 2016 Thursday & Friday

Christmas December 23, 26 & 27, 2016 Fri, Mon & Tues

Exhibit D

NORTH CAROLINA

AGREEMENT FOR THE PROVISION OF JAIL INMATE MEALS

JONES COUNTY

This Agreement For The Provision of Jail Inmate Meals is made this ____ day of _____, 2015, and effective as of the 21st day of September 2015, by and between JONES COUNTY, a body politic and corporate of the State of North Carolina (hereinafter referred to as "County"); and SUB-ATACK, LLC, a limited liability company of the State of North Carolina (hereinafter referred to as "Contractor").

WITNESSETH:

1. PROVISION OF MEALS: The County and Contractor hereby agree that Contractor shall provide meals for the inmates of the Jones County Jail, Trenton, North Carolina, three (3) times per day, including a beverage. Contractor's obligations shall include the furnishing of nutritious, wholesome, and palatable food in accordance with the terms of this Agreement. The meals shall meet all nutritional standards imposed by the U.S. Bureau of Prisons, the American Correctional Association Standards, the North Carolina Administrative Code, and any standards required by federal, state or local laws and regulations. Further, the Contractor shall provide only such meals that have been, or may be in the future, pre-approved by the County.

2. OPERATIONAL RESPONSIBILITIES

- A. <u>Facilities and Equipment:</u> The parties acknowledge that the County will not provide kitchen or other meal preparation facilities or assistance.
- B. <u>Food Products and Supplies</u>: Contractor shall purchase and pay for all food products, and supply inventory required to furnish the food services provided for hereunder. The products purchased for use in the food service facilities will remain the property of Contractor until delivery.
- C. <u>Sanitation</u>: Contractor will be responsible for cleaning and housekeeping in the food preparation, service, and storage area, and will, on a continuing basis, maintain high standards of sanitation, in accordance with federal, state and local laws and regulations. Contractor shall meet all sanitary standards and codes for food services in the County of Jones.

D. Personnel:

1. Contractor shall provide all services necessary to perform hereunder, including the provision of food service personnel, such personnel being employees of Contractor.

- 2. The County retains the right to thoroughly investigate any current or prospective employees of Contractor providing services under this Agreement. Such employees must pass a security clearance and submit to activity control by the County. No Contractor employee will be permitted to work in the facilities without clearance from the County of Jones.
- Contractor E. **Equal Employment Opportunity:** agrees that it shall not discriminate against any employee or applicant for employment, hire, tenure, terms, conditions, or privilege of employment or any matter directly or indirectly related to employment, because of race, color, religion, sex, sexual preference, national origin, physical or mental handicap where not relevant to the job, height, weight, age, marital status, or other criteria made illegal by State or Federal Law or Jones County policy. In addition, Contractor agrees to take affirmative steps to ensure that applicants are employed, and that employees are treated during employment without regard to the criteria listed above. Any breach of this provision may be regarded as material breach of this Agreement.
- F. <u>Health Examinations:</u> Contractor shall cause its employees assigned to duty on the Facilities premises to submit to periodic health examinations at least as frequently and as stringently as required by law, regulation and policy, and to submit satisfactory evidence of compliance with all health laws, regulations and policies to The County upon request.
- G. <u>Insurance</u>: Contractor shall furnish to the County a certificate of insurance in a form acceptable to the County, certifying that Contractor carries Worker's Compensation, and General comprehensive (including product's liability insurance affording coverage for both bodily injury and property damage) in such amounts as are acceptable to The County.
- H. <u>Incorporation by Reference of Additional Laws and Regulations:</u> It is mutually agreed that each party hereto will comply with all federal, state and local laws, statutes, lawful ordinances, regulations and requirements applicable to their activities hereunder. The County will provide adequate physical security at all times for Contractor's employees, suppliers, management and other authorized visitors.
- I. <u>License Fees, Permits and Taxes:</u> Contractor shall secure and pay all Federal, State and local licenses, permits, and fees required for the provision of the meals, provided hereunder.

3. COMPENSATION; TERMINATION:

A. Contractor shall submit a monthly itemized invoice to the County by the 7th of each month. The County shall remit payment for such invoice within 14 days of the receipt of the same. Contractor shall be reimbursed \$4.25 per meal.

- B. The County reserves the right to cancel this Agreement on thirty (30) days advance written notice should the Contractor be in material breach of the same. In the event that the County, in its sole discretion, determines that Contractor's breach is so material as to affect its ability to provide to County inmates meals of a quantity, quality and standard required hereunder, then the County may terminate this Agreement upon forty-eight (48) hours advance written notice. Otherwise, this Agreement shall expire on September 20, 2018.
- C. Contractor shall invoice the County monthly, within seven (7) days of the end of each month. The County shall remit payment within fourteen (14) days of receipt of the invoice. Such Payment shall be sent to:

P.O. Box 207 Maysville, NC 28555

- 4. ACCESS AND RECORDS: Contractor shall keep full and accurate accounts of sales and meal count records in connection with the meals covered by this Agreement. All such records shall be retained by Contractor for a period of three (3) years at its corporate office, and may be audited by the County at any time during regular working hours.
- 5. CONFLICT OF INTEREST: Contractor covenants that it presently has no interest and shall not acquire any interest, directly or indirectly, which would conflict in any manner or degree with its performance of this Agreement. No person having any such interest shall be employed by Contractor. In addition, no officer, agent or employee of the County shall participate in any decisions relating to this Agreement which affect his/her personal interest of any corporation, partnership, or association in which he/she is directly interested or has any personal or pecuniary interest.
- 6. QUALITY CONTROL: Contractor shall provide to the County in advance atwenty-eight (28) day menu and daily menus for review. Such menus shall be followed without substantial deviation unless agreed to by the County. Such menus shall include, at no extra charge, requested requirements for special diets for religious and medical reasons as approved by the County of Jones.
- 7. INDEPENDENT CONTRACTORS STATUS: The parties do hereby acknowledge that Contractor is retained to provide the services set forth in this Agreement as an independent contractor, and in no way shall the employees, agents or officers of Contractor be considered employees of the County.
- 8. INCORPORATION OF PROPOSAL: In additions to the rights, duties and responsibilities set forth in this Agreement, Contractor shall perform its duties in accordance with the County's Request for Proposals, or this Agreement conflict or are inconsistent, the parties agree that the conflict of inconsistency shall be resolved by applying the following order of document precedence:
 - 1. This Agreement,

- 2. The County's Request for Proposals,
- 3. Contractor's Proposal.
- 9. CHOICE OF LAW; EXCLUSIVE VENUE: Notwithstanding the principles of conflicts of law, the internal laws of the State of North Carolina shall govern and control the validity, interpretation, performance, and enforcement of this Agreement. Exclusive venue for any action, whether at law or in equity, shall be Jones County.
- 10. NOTICES: Any notices to be given under this Agreement by either party to the other may be affected by personal delivery in writing or by registered or certified mail, postage prepaid and return receipt requested. Mail notices shall be addressed to the parties as follows:

To County:

Jones County

Attn.: County Manager Post Office Box 340 Trenton, NC 28585

To Contractor:

Sub-Atack, LLC

Attn.:

P.O. Box 207

Maysville, NC 28555

11. MISCELLANEOUS:

- A. <u>Assignment.</u> This Agreement is not assignable by Contractor without the prior written consent of County.
- B. <u>Waiver</u>. The waiver by either party of a breach of a provision of this Agreement shall not operate or be construed to invalidate the balance of the provisions contained in this Agreement, which shall continue to remain in effect.
- C. <u>Severability</u>. The finding by any court that a provision of this Agreement is invalid shall not operate or be construed to invalidate the balance of the provisions contained in this Agreement, which provisions shall continue to remain in full force and effect.
- **D.** Entire Agreement. This Agreement contains the entire agreement between the parties relating to the subject matter hereof, and all prior proposals, discussions or writings are superseded hereby. The terms of this Agreement shall be binding upon and shall inure to the benefit of the Parties and their successors and assigns, if any.

IN WITNESS WHEREOF, the parties have caused this agreement to be signed by their duly authorized representatives, the day and year first above written.

		SUB-ATACK, LLC
	By: Its:	
		JONES COUNTY
	Ву:	Chairman
ATTEST:		
County Clerk -County Seal-		
		JONES COUNTY SHERIFF
	Ву:	Danny R. Heath, Sheriff
This instrument has been pre-a and Fiscal Control Act.	udited in t	he manner required by the Local Government Budget
By: Finance Officer		
Approved as to legal form and		
By:County Attorney		
38\\\SERVER04\\ssdocs\00000010\00044898,000.D	ocx	



McDavid Associates, Inc. Exhibit E

Engineers • Planners • Land Surveyors

CORPORATE OFFICE (252) 753-2139 • Fax (252) 753-7220 E-mail: mai@mcdavid-inc.com 3714 N. Main Street • P.O. Drawer 49 Farmville, NC 27828

GOLDSBORO OFFICE (919) 736-7630 • Fax(919) 735-7351 E-mail: maigold@mcdavid-inc.com 109 E. Walnut Street • P.O. Box 1776

September 3, 2015

RECEIVED

SEP U 8 2015

Franky Howard, County Manager Jones County P.O. Box 340 Trenton, NC 28585

SUBJECT:

August 2015 Pay Request Jones Co 14/DOT Water Line

Relocation

Contract No. 2 - Water Line

Replacement Jones County

Dear Franky:

Please find enclosed five (5) copies of pay request(s) as approved for payment by this office.

Construction

KBS Construction Company, LLC

\$70,130.90

Contract No. 2 Pay Request No. 2

(Sales Tax Report in the amount of \$1,655.01 for period ending

8/25/15.)

McDavid Associates, Inc.

See attached Transaction Summary

\$13,532.75

Upon your review and approval, please execute the transaction summary attached to the payrequest and execute all copies of the enclosed pay request(s). Please forward two (2) copies of the fully executed pay request(s) to Ms Amy Dupree at 1555 Mail Service Center, Raleigh, NC 27699-1555 and two (2) copies of the fully executed pay request to our office. Please retain one (1) copy of the enclosure for your records.

Please advise as we may further assist.

Sincerely,

McDayid Associates, Inc.

Charles A. Joyner, Jr., P.E.

Farmville Office

CAJ/th

Enclosures

D805CAJ15

1

BOARD OF COUNTY COMMISSIONERS

SONDRA IPOCK RIGGS, Chairperson 862 Riggstown Rd. Pollocksville, NC 28573

JOSEPH F. WIGGINS, Vice-Chair 641 Richlands Road Trenton, NC 28585

FRANK EMORY 8466 Hwy 41 West Richlands, NC 28574

ZACK KOONCE 1539 Ten Mile Fork Road Trenton, NC 28585

MIKE HADDOCK 839 Henderson Road Trenton, NC 28585



POST OFFICE BOX 340 TRENTON, NORTH CAROLINA 28585 (252) 448-7571 FAX (252) 448-1072

September 3, 2015

COUNTY MANAGER

FRANKY J. HOWARD P.O. Box340 Trenton, NC 28585

COUNTY ATTORNEY

JIMMIE B.HICKS P.O. Drawer 889 New Bern, NC 28563

CLERK TO THE BOARD

ANGELICAK HALL P.O. Box340 Trenton, NC 28585

WEBSITE:

www.jonescountync.gov
email:
jonescounty@jonescountync.gov

Ms. Amy Dupree NCDOT Utility Unit 1555 Mail Service Center Raleigh, NC 27699-1555

Subject: Jones Co 14/DOT Water Line

Improvements
Pay Request

Dear Ms. Dupree:

Please find enclosed two (2) copes of Pay Request No. 2 and two (2) copies of Reimbursement Form. Kindly reimburse the County as soon as possible.

If you have any questions please contact Charles A. Joyner, Jr., P.E. of McDavid Associates, Inc. at 252-753-2139.

Sincerely,

Franky Howard Jones County

Enclosures

Partial Billing No2	
Cost to date of relocating our facilities in State Project NoR-2514D	Jones County,
Total Amount of Approved Estimate	\$ 95,822.00
Less: 5% Retainage	\$4,791.10
*Maximum Reimbursement Prior to Final Billing	\$
Percentage of Work Completed	%
Actual Cost to Date	\$ 91,030.90
Less Previous Payments	\$_20,900.00
Gross Amount Due	\$_70,130.90
McDavid Associates, Inc. Invoicing	\$13,532.75
NET AMOUNT DUE	\$ <u>83,663.65</u>

September 3, 2015

^{*}Net amount due, plus previous payments shall not exceed maximum reimbursement on partial billings.

TRANSACTION SUMMARY FOR PERIOD ENDING 08/25/2015 CONTRACT NO. 2 - WATER LINE REPLACEMENT JONES CO 14/DOT WATER LINE RELOCATION JONES COUNTY

To: Accounts Payable Clerk

The following is a summary of transactions approved for the time period ending as noted above These transactions should be completed in a timely manner to allow receipt of payment to the receiving parites by the 10th of the month following the period date noted above.

		09/03/15	
FOR	70,130.90 Pay Request 2 70,130.90	13,532.75 Construction Observ Inv 133963 dated 09/03/15	
AMOUNT		13,532.75	83,663.65
PAYMENT TO	KBS Construction Company LLC Total KBS Construction Company LLC	McDavid Associates, Inc. Total McDavid Associates, Inc.	Total
MAI ACC REF			
TEM ACCT. REFERENCE ACC REF			
ITEM	~	N	

APPROVED FOR PAYMENT:

County Manager

W:\D10x_gen\D101x_exce\\D1012_gen_exce\\CAJ\Jones County\Jones Co 14 DOT WL Reloc\Pr\Cn02\ TS082515.xis

Partial Pay Estimate

Contractor:

KBS Construction Company, LLC

Contract Name:

Jones County 2014 Water Line Replacement

Contract No. 2- Water Line Replacement

Partial Pay Estimate No:

2

Owner:	Jones Cou	nty		Pay Period	From:	07/25/15	:hru08/25/15
Co	ntract Chan	ge Order Sur	nmarv		Fstir	nate	***************************************
No:	App. Date	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	Deducts	1 Orig. Conti		\$	281,285.00
	The bate	raditions	Deddets	2 Change Or		\$	201,203.00
				-			
		-	-	3 Revised Co	ontract (1+2)	\$	281,285.00
		-	-				
		-	-	4 Work Com	pleted	\$	95,822.00
-		-	-	5 Stored Ma	terials	\$	_
		-	6 Subtotal (4			95,822.00	
		-	-	Ì	•	\$	
		-	-	7 Retainage		\$	4,791.10
		_	-	8 Previous Payments		\$	20,900.00
Totals:		-	-	9 Amount D		\$	70,130.90
Net Char	nge:		_	1		***************************************	
	A-4		CON	TRACT TIME			
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	ng				Projected Co		
	····	TIFICATION:	L	***********************	r or enginee	-	A TION I

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner

inspected and to the best of their knowledge and belief, the quantities snown in this estimate are correct and the work has been performed in accordance with the contract documents.

The undersigned certifies that the work has been carefully

and that c	urrent payment shown herein is now due.	(10/	
Contractor:	KBS Construction Company, LLC	Architect or	Engineer: McDav	/d Associates, Inc.
Ву	Ku \$ 85	ву	Vapl. a	MAIN
Date	Kenneth Smith, Managing Member	Date	9/3/11	5
APPROVE	D BY OWNER:			

Owner	Jones County	
Ву	7/1/16	
-	JY	
Date	9-18-15	

Owner: Jones County

Periodical Pay Estimate for Partial Payment No:

. .

Project: Jones County 2014 Water Line Replacement Project #: Contract No. 2 - Water Line Replacement

For the Period: 07/25/15 thru 08/25/15

Contractors Name and Address: KBS Construction Company, LLC, 208 Bath Road, Fremont, NC 27830

Contract Price: \$281,285.00

						Tł	This Period		otalto Date
Item		No of			1	No Of		No: Of	
No:	Description	Units	UM	Unit Price	Estimated Cost	Units	Amount	Units	Amount
	Division 1 - Water Line								
	Section A - Potable Wster Lines								
	4" PVC	460	LF	13.00	5,980.00		-	400	5,200.00
	6" PVC	5500	LF	21.00	115,500.00	2282	47,922.00	3082	64,722.00
ł	Section B - Gate Valves & Boxes								
3	4" Inserta Valve & Box	6	EA	6,100.00	36,600.00		-		-
4	6" Inserta Valve & Box	1	EA	8,300.00	8,300.00		-		-
5	6" Gate Valve & Box	4	EΑ	950.00	3,800.00		-		-
	Section C - Fittings				-				
6	4" 90° Bend	4	EA	200.00	800.00		-		-
7	6" 45° Bend	14	EA	215.00	3,010.00	2	430.00	2	430.00
8	6" 90° Bend	1	EA	235.00	235.00	2	470.00	2	470.00
9	6" x 6" Tee	2	EA	350.00	700.00				-
10	6" x 6" Tapping Sleeve & Valve	3	EA	2,500.00	7,500.00	1	2,500.00	1	2,500.00
	Section D - Drybore with Steel Casing & Op	en Cu	t wit	h Steel Casin	g				•
11	10" Drybore		LF	180.00	14,400.00	125	22,500.00	125	22,500.00
12	10" Open Cut	310	LF	65.00	20,150.00		_		, -
	Seciton E - Services						•		
13	¾" Water Service		EA	950.00	_		_		_
	Section F - Miscellaneous								
14	Break, Remove & Replace Asphalt (DOT)	350	SY	130.00	45,500.00		_		_
	Fill Existing Water Line in DOT Right of Way								
15	with Flowable Backfill	4180	LF	4.50	18,810.00		_		-
h		J	· L		281,285.00		73,822.00	J	95,822.00
	Total Contract				281,285.00		73,822.00		95,822.00
	Plus Stored Materials				,		. 5,222.00		-
	SubTotal								95,822.00

 Total Contract
 281,285.00
 73,822.00
 95,822.00

 Plus Stored Materials
 95,822.00

 SubTotal
 95,822.00

 Less Retainage
 4,791.10

 SubTotal
 91,030.90

 Less Previous Payments
 20,900.00

Total Due This Estimate 70,130.90

KBS Construction Company, LLC Materials Inventory

Project: Jones County 2014 Water Line Replacement

Estimate:

2

Contract No. 2 - Water Line Replacement

Date:

07/25/15 thru 08/25/15

Tem Description			On Hand					
No: Description Estimate Delivered Work This Est. Unit Price Total 1 - - - - 2 - - - - 3 - - - - 4 - - - - 5 - - - - 6 - - - - 7 - - - -	Item		Prev.		Incorp. In	On Hand		
1 - - 2 - - 3 - - 4 - - 5 - - 6 - - 7 - -	No:	Description	Estimate	Delivered	Work		Unit Price	Total
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3						-		-
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Subtotal	
Tax	

Total

NORTH CAROLINA SALES TAX REPORT

Jone Cont	PROJECT: Jones County Contract No. 2 - Water Line Relocation CONTRACTOR: KBS Construction Co., LLC PERIOD ENDING:	Jones 8/25/2015		COUNTY
	Inv amt Inv amt	COUNTY Pitt & Green 2 25%	STATE	TAX
SUPPLIER	COUNTY W/Out Tax With Tax		4.75%	TOTAL
Ferguson Enterprises	Jones 24,518.42 26173.43	490.38	1,164.63	1,655.01
-	0.00	0.00	0.00	0.00
	0.0	0.00	0.00	0.00
	0.0		00.0	0.0
	0.0		00.0	0.0
	0.00	0.00	0.00	0.0
	0.0		0.00	0.0
	0.0		0.00	0.0
	0.0		0.00	0.0
	0.0		0.00	0.0
	0.0		0.00	0.0
	0.0		0.00	0.0
	0.0		00.0	0.0
	0.0		0.00	0.00
	TOTAL 24,518.42 26,173.43	490.38	1,164.63	1,655.01
			,	

CERTIFY THAT THE ABOVE LISTED VENDORS WERE PAID SALES TAX UPON PURCHASE OF BUILDING MATERIALS DURING THE PERIOD SOVERED BY THIS CONSTRUCTION ESTIMATE, AND THE PROPERTY UPON WHICH SUCH TAXES WERE PAID WAS OR WILL BE USED N THE PERFORMANCE OF THIS CONTRACT. NO TAX ON PURCHASE OR RENTALS OF TOOLS AND/OR EQUIPMENT IS INCLUDED IN THE ABOVE LIST, ALL OF THE MATERIALS ABOVE BECAME A PART OF OR IS ANNEXED TO THE BUILDING OR STRUCTURE BEING ERECTED, ALTERED, OR REPAIRED.

WORN TO AND SUBSCRIBED BEFORE ME.

his the

County, NC Ay commission expires: 10/10/19

Managing Member



a WOLSELEY company 209 INTERNATIONAL DRIVE MORRISVILLE, NC 27560-8411

Please contact with Questions: 919-465-7446

KBS CONSTRUCTION COMPANY LLC

U15-368 2014 WTR JONES CO

FREMONT NC 27830-9148

208 BATH RD

6448 1 MB 0.439 E0187 10319 D1415690537 P2733578 0002:0002 INVOICE NUMBER 1547225

CUSTOMER 81551

PAGE 1 of 1

PLEASE REFER TO INVOICE NUMBER WHEN MAKING PAYMENT AND REMIT TO:

FERGUSON WATERWORKS #1856 P.O. BOX 100286 ATLANTA, GA 30384-0286

SHIP TO:

U15-368 2014 WTR JONES CO HWY 58 AND NC 41 C/O KBS CONSTRUCTION COMPANYL TRENTON, NC 28585

SHIP WHSE. SELL WHSE. TAX CODE CUSTOMER ORDER NUMBER SALESMAN JOB NAME INVOICE DATE BATCH 1689 NC52 IO 69923 1689 PRR U15-368 2014 WTR JONES CO 07/27/15 **ORDERED** SHIPPED ITEM NUMBER DESCRIPTION **UNIT PRICE** UM **AMOUNT** 3 RSST0700061 6X6 SS TAPN SLV 6.60-7.00 639,270 EA 1917.81 2 2 **RGRAPIPP** 4 GRIP RNG ACCY PK F/ IPS PVC 40.560 EA 81.12 35 **RGRAPIPU** 35 6 GRIP RNG ACCY PK F/ IPS PVC 49 240 EA 1723.40 6 6 PD3105B52737 3X1000 UG DET WTR BLUE 30,000 EΑ 180.00 4 AFC2506MMLAOL 6 MJ RW DI OL GATE VLV L/A 448.400 FA 1793.60 AFC2506TMLAOL 6 MJ RW DI OL TAPN VLV L/A 640.830 EΑ 1922.49 2PC SCRW 16T/24B COMP CI VLV BX WTR PSVB562SW 55.000 EΑ 385.00 4620 4680 SDR21PU 6 SDR21 CL200 PVC GJ PIPE 3.330 FT 15584.40 **MJTLAU** 6 MJ C153 TEE L/A 105.000 EA 210.00 8 8 MJ4LAU 6 MJ C153 45 BEND L/A 58.800 FA 470.40 MJ9LAP 4 MJ C153 90 BEND L/A 44.400 EΑ 177.60 MJ9LAU 6 MJ C153 90 BEND L/A 72.600 EΑ 72.60 **INVOICE SUB-TOTAL** 24518.42 XAT Jones Co. 1655.01 LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESFONSIBLE FOR PRODUCT SELECTION.

Thank you for your business



TERMS:

NET 10TH PROX

ORIGINAL INVOICE

TOTAL DUE

SUMMARY OF CHARGES ENGINEERING AGREEMENT JONES COUNTY AUGUST, 2015

Reference Technical Services Agreement Between Jones County and McDavid Associates, Inc., Jones Co 14/DOT Water Line Relocation, dated April 17, 2015.

OWNER ACCT NO.	MAI ACCT NO.	DESCRIPTION	INVOICE NO.	<u>A</u>	.MOUNT
		Construction Observation	133963	\$	13,532.75
		1			
			• •		
		TOTAL		\$	13,532.75
APPROVED F	OR PAYMENT	:			
Frank Howard Jones County	l, County Manaş		18-15	one of the second	



McDavid Associates, Inc.

3714 North Main Street P.O. Drawer 49 Farmville, NC 27828 (252) 753 - 2139

September 03, 2015

Project No:

1-14-0340

Invoice No:

133963

Jones County

Mr. Franky Howard, County Manager

P.O. Box 340

Trenton, NC 28585

Project

1-14-0340

Jones Co 14/DOT Water Line Relocation

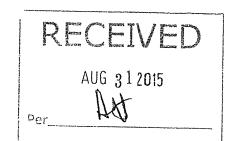
Jones Co 14/DOT Water Line Relocation

Per Technical Services Agreement dated April 17, 2015.

Billing Group	5100	Construction Observation				
Professional Per	sonnel					
			Hours	Rate	Amount	
Inspection - (Advanced Level)				
Galloway	y, William		175.75	77.00	13,532.75	
	Totals		175.75		13,532.75	
	Total Labo	r				13,532.75
				S	Subtotal	\$13,532.75
				Total this	Invoice	\$13,532.75

Exhibit F





August 20, 2015

Mr. Franky Howard Manager Jones County P.O. Box 340 Trenton, NC 28558

Dear Mr. Howard:

On behalf of Allies for Cherry Point's Tomorrow (Tax ID # 56-1914249) please accept our appreciation for Jones County's support for the continuing efforts by ACT to advocate for the existence and success of MCAS Cherry Point, FRC East, and its civilian enterprises. Please consider this document an official invoice for funds approved by your Board of Commissioners for fiscal year 2015-2016.

Sincerely,

Marc Finlayson

Managing Consultant

Amount Due:

\$2,300.00

Payable to:

Allies for Cherry Point's Tomorrow P.O. Box 1673 New Bern, NC 28563

Thank you for your continuing support.

Exhibit G

County of Jones Finance Office

Post Office Box 340
Trenton, North Carolina 28585
(252) 448-7571
Franky Howard, County Manager

September 1, 2015

Ms. Valerie Moore Grants Management Representative State CDBG Program NC Department of Commerce 4313 Mail Service Center Raleigh, NC 27699-4313

Re:

County of Jones 2011 CDBG Catalyst Grant No. 11-C-2373 Grant Administrator's Monthly Report for August 2015 Jones County's Monthly Performance Report for August 2015

Dear Ms. Moore:

This memo is to certify that the Grant Administrator, RSM Harris Associates, Inc, has provided a written report on the progress of the above referenced project as required by the June 29, 2015 Project Extension Approval Letter. Enclosed is the Grant Administrator's Monthly Report for August 2015.

Also attached is the County's Monthly Performance Report for August 2015. Please contact us if you have any questions.

Sincerely,

Franky Howard County Manager

CC:

w/enclosure

Grant Administrator Monthly Progress Report

County of JonesGrant Number:11-C-2373Month:AugustYear:20152011 CDBG NC Catalyst Project – Hawthoren Lane Housing and Community DevelopmentOctober 12, 2012 – April 12, 2015Extended Period:April 13, 2015 - September 21, 2015 Grant Project: Grantee Name: Grant Period:

Rehabilitation Rehab/Reconstruction Replacement Housing Temporary Relocation Clearance Clearance Clood/Drainage Street Improvements C	Performance Schedule (On/Off) COMPLETED COMPLETED COMPLETED COMPLETED COMPLETED COMPLETED COMPLETED	Activity Goals	Status of Activity Goals
Administration	COMPLETED		

Prepared By: C. David Harris

Title: CDBG Project Manager

Signature: Chank Ganks.

Date: September 1, 2015

Monthly Performance Status Report Period Covered <u>August 2015</u>

(Due on 10th of each month)

Grantee l	Grantee Name: <u>County of Jones</u>	of Jones Grant Number: 11-C-2373 Month:	h: <u>August</u> Year: <u>2015</u>
Grant Project:	ject: 2011 CDB	BG NC Catalyst Project – Hawthoren Lane Housing and Community Development	and Community Development
Grant Period:		October 12, 2012 – April 12, 2015 Extended Period: April 13, 2015 - September 21, 2015	, 2015 - September 21, 2015
Activity	Performance	Current Performance Status	Remedy to get back on
,	Schedule (On/Off)	(If Off Schedule)	Schedule (If Off Schedule)
Rehabilitation	COMPLETED		
Rehab/Reconstruction: Replacement Housing	COMPLETED		
Temporary Relocation	COMPLETED		
Clearance	COMPLETED		
Flood/Drainage Improvements	COMPLETED		
Street Improvements	COMPLETED		
Water Improvements	COMPLETED		
Administration	COMPLETED		
Prepared By: C. David Harris	Harris	Title: CDBG Project Manager	rer
Endorsed By: Franky Howard	Ioward	Title: County Manager	
Signature:			
Board of Commissioners Update:	s Update:	Date: September 21, 2015	
Person Providing Update: Franky Howard	e: Franky Howa	urd Title: County Manager	

Performance Schedule (Based on *Performance Based Contract*)

On/Off Schedule

- On Performance Schedule: Stop and submit report, no current performance status or remedy to get back on schedule is
 - required * Off Performance Schedule: Provide current performance status and remedy to get back on schedule and submit report